

10/7/2021

## UES PTO Meeting

Meeting commenced at 7pm

### Old Business

- Volunteer Opportunities
  - Committees Chair position is open
  - The committees are filled already, but the coordinator is needed to ensure events run smoothly
  - Mostly looking for day of volunteers to staff events
  - Clearances are required to participate in the school
    - These can take a while
- Enrichments
  - The PTO asked the teachers for requests for larger ticket items
  - \$9,826 was approved and provided items to the school, including bins and items for the STEAM room, wireless keyboards, half moon white board, apple TV, iPads, books, a world map, bags for chairs, items for an inline skating program for 2<sup>nd</sup>-5<sup>th</sup> graders
  - The PTO will communicate this to parents in the district to see how funds from fundraisers and donations are being utilized and how the resources are being allocated
- Subsidies
  - Budgeted around \$5,400 for teacher subsidies
    - New teachers \$200
    - Veteran teachers: \$150
    - Music/Band/Strings: \$75
  - About \$1,500 has been spent on teacher requests
  - The PTO will send an updated note to the teachers concerning additional items needed for the classrooms
  - Requests have included whiteboard markers, individual sets of ear pods, bins, and baskets
  - Requests will continue throughout the year, but there is a date set for requests in December, but this may be extended as needed to allow for supplies to be utilized and replaced
    - Dr. Lafferty advised that the requests typically run through March
- Book Fair
  - Last week of October
  - It was successful but had limitations due to COVID
  - The evening shopping hours were not utilized very much
  - Will complete a wrap-up meeting with the Book Fair Committee and Mrs. Langdon to discuss options and improvements for the spring book fair, should the same restrictions be in place
  - Total sales were around \$7,600,
    - \$825 was given to the PTO
    - A \$900 gift card was given to the library and received book profit to distribute books to the library and the classrooms
  - Thanks to the volunteers for assisting

- The PTO voted to provide the Breakfast with a Buddy budget to the library
  - This is a \$600 allocation of PTO funds
  - The Breakfast with a Buddy could not occur due to COVID restrictions
- The PTO is working on options for the spring book fair if restrictions are still in place
- Coin Drive
  - Ends on 11/12
  - 2<sup>nd</sup> grade had the tallest amount of coins
  - The grade with the most money will win a movie party
  - The funds will go to donations for MLK day
  - In lieu of taking the coins to Coin Star, the PTO has elected to utilize a coin counting program from Wells Fargo, which weighs the coins in the back and provides a cash deposit
    - The PTO will attempt to utilize Stars for Service to sort the coins via a SignUp Genius and coordinate teacher assistance
- Spirit Wear
  - Went live on 11/1 and is being headed up by Deb Yardley
  - Items are available online for direct shipment and will end on 11/13
    - These items are UCF SD branded items
- Events
  - Picture day was earlier this month
  - District PTO meeting
    - Included the presidents from all the schools in the district as well as the tech coordinator
    - Discussed possible multi-school assemblies and sharing resources
  - Halloween parties and parade
  - Veteran's Day assembly was successful

#### New Business

- Fundraising opportunities
  - MOD Pizza Dine and Donate on 11/30
    - 20% will be returned to the PTO
  - Fox's Pizzas on 12/3
    - Pizza and dessert (cookie, brownie, and s'mores)
    - Charge \$4, mark-up will be \$6, equaling a \$2 profit per unit
  - Hoods BBQ Dine and Donate on 12/14 from 4-8pm
    - 15% will be returned to the PTO
  - Dr. Lafferty suggested sending home a paper flier half-sheets
  - Homeroom parents will also solicit participation
  - Cookbook
    - Found a spiral bound cookbook that was completed in years past containing recipes from the UE community in the PTO closet
    - Opportunities for fundraisers associated with artwork
- Clubs
  - Science Explorer is meeting on

- French is meeting in the mornings
- ISO of Spanish teacher
- Early Bird PE
- Young Rembrandts
- Chess Wizards will start in early March for 12 weeks
- Holiday Afterschool Art Club starting on 12/1
- Girls on the Run is looking for volunteers for a spring session
- Assemblies
  - Joe Romano, a magician, is being rescheduled for the spring
  - BMX assembly in the spring either outside or in the gym depending on the weather
    - This will be shared with Hillendale Elementary
  - Ideas:
    - Parent career day in each grade level
      - Parents would rotate through the classrooms
    - Assembly around “Ricky, the Rock That Couldn’t Roll”
      - Discussed with Mrs. Langdon
      - Kids would paint small rocks with inspirational messages and pictures and then trade them
    - Mystery Readers
      - The school would allow parents in to read
      - Masks would have to be worn
      - Clearances will not be required as the adult will not be with a small group alone with the children
    - Elves Workshop on 12/2
      - Can consider dividing up the kids by name and complete the workshop after school
      - Will consider pushing back this date, but the date will need to be cleared with the district through Dr. Lafferty to ensure no competing events are taking place
- Events
  - Picture retake day is on 12/2
  - Conferences will be the week of Thanksgiving
  - Food donation drive for KACS
    - Considering doing a weight contest by beating the previous donation weight
  - Adopt a family
    - Interested classes adopt a family
    - Each grade brings in a specifically requested item
    - Mrs. Knight typically coordinates
    - Dr. Lafferty will ask her if she is able to coordinate that this year
    - The PTO will need to assist with communication and possibly wrapping
  - UE Community in need for the holidays
    - The PTO has a budget to provide gift cards to provide to the kids in need
  - Human Library

- Suggestion from the chat
  - Adults are the books and children “check out” a book from the library
  - They tell a 10-minute story
  - The children rotate through
  - The premise is to break down stereotypes and prejudice
  - Dr. Lafferty suggested tying this into career day speakers with the 5<sup>th</sup> grade
- Treasurer’s Report
  - Committed to spending around \$15,000 in net expenditures for the year
    - Enrichments
    - Purchased spirit wear in advance
    - \$175 in vouchers to kids to purchase books
    - Pre-payment to Lifetouch for yearbook
    - Purchase Time magazine subscriptions
    - Vouchers for Early Bird PE for kids that couldn’t afford it
  - Haven’t had much income yet, other than the book fair
    - Need to focus on seeking income sources
  - Outstanding Lifetouch bill
    - Dr. Lafferty advised she has received a bill several times
    - The Co-Treasurer stated that the bill should have been paid
    - The Co-President has been in contact and asked that they send their documentation of the balance to compare to the records from last year

Meeting adjourned at 7:48pm